



BALLOONS OVER ANDERSON
Rides / Inflatables Vendor Contract
November 2 – 4, 2012
www.balloonsoveranderson.org

Welcome to the 4th annual Balloons Over Anderson Hot Air Balloon Festival. We are pleased to offer Vendor space at the event site to a variety of vendors.

Company Name (Vendor): _____
Contact Name: _____
Address: _____
City, State, Zip: _____
Telephone: (____) _____ Email: _____

Accepted Vendors must provide cell phone number for contact on-site. _____
Items to be sold (**photo of set up must be submitted with Contract**): _____

Inflatables / Rides: 15% of total event earnings payable to event
Fee must be paid immediately following the event.

NOTE: CHECKS MUST BE MADE PAYABLE TO BALLOONS OVER ANDERSON.

Vendors must provide their own tent / trailer, tables, chairs, displays and sufficient tie-downs for inclement weather. Vendors must be present during the event. No hawking or public address systems will be permitted. Light plants will be positioned on the event grounds for light at dusk.

I have read and agree to comply with all Vendor Rules and Regulations attached to this contract. I understand there will be no refunds given unless requested in writing by October 5, 2012, there will be no refunds for rain, and no rain dates are available. I understand Balloons Over Anderson reserves the right to jury any rides/inflatables and/or any discrepancies. I also agree to hold Balloons Over Anderson, their organizers, committee members, volunteers and other persons acting on their behalf harmless from any and all claims, actions, suits, causes of action or liabilities relating to injuries, damages or thefts caused to person(s) or property while said premises are occupied from the time of set-up to tear down of booth. **Children's rides/inflatables vendors must supply Balloons Over Anderson with a Certificate of Insurance for general liability insurance with Balloons Over Anderson listed as an Additional Insured (NOT JUST A CERTIFICATE HOLDER). This certificate must be provided within one week after notification of acceptance in the event. You will be notified by email of acceptance.**

Signature: _____ Date: _____

Mail contract and payment to:
Balloons Over Anderson
C/O 3300-D N. Main St., PMB 310
Anderson, SC 29621

BALLOONS OVER ANDERSON
Vendor Rules and Regulations
November 2 – 4, 2012

Venue: This event will be held on the Anderson Sports and Entertainment Center launch field located on Woodcrest Road. Vendors may arrive to check in and set up beginning at 9:00 AM until 2:00 PM on Friday and must remain open for business the entire event during festival hours listed below. **Pets are not permitted.**

Friday, November 2, 2012	Event opens 2:00 PM
Saturday, November 3, 2012	Event opens 7:00 AM until dark
Sunday, November 4, 2012	Event opens 7:00 AM until dark

The festival ends at 7:00 PM on Sunday

Vendor Parking: A Parking Permit will be emailed to approved vendors prior to the festival as well as other documentation. Additional Vendor Parking will be permitted across Woodcrest Drive in the grass parking area. No RV's or motor homes will be permitted in the vendor area.

Sales Tax: Vendors are responsible for collecting and reporting their own sales tax.

Tent Tie-Down: All vendors MUST secure their set up, and other display items against weather. Stakes can be utilized for tie-down purposes. You will NOT be permitted to tie to a neighboring vendor. Vendors will be responsible for any damage caused by their items to other exhibitors' merchandise and/or to the public.

Sub-Letting of Space: Vendors are not permitted to assign, sublet, or apportion the whole or any part of the space assigned or have representatives, equipment, or materials for exhibitors/vendors other than its own.

Merchandise Restrictions: There will be no unauthorized merchandise sales to avoid duplication. Balloons Over Anderson will have the final decision regarding merchandise and/or consumable goods sold during the event. NO Coca-Cola products can be sold or used on the premises. All vendors are required to submit a list of items to be sold and only those items approved by Balloons Over Anderson will be allowed. No dumping of refuse of any kind will be permitted on the ground.

Amenities: No electricity, ice or water provided. Quiet generators are permitted.

Clean Up: All vendors are required to leave their spaces clean and undamaged. Do not disassemble booths until the close of the festival and the public has left the area.

Payments and Returned Checks: **CHECKS MUST BE MADE PAYABLE TO: BALLOONS OVER ANDERSON.** A returned check fee of \$30 will be assessed to any check returned by the bank.

Indemnification/Release: Vendors participate at their own risk; they assume the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to vendor's displays, equipment, and other property brought upon the premises of the festival site. Balloons Over Anderson is not responsible for any theft, damage or accidents occurring throughout the event or resulting there from.

Vendor Signature: _____